



## SEDRO-WOOLLEY SCHOOL DISTRICT

801 Trail Road, Sedro-Woolley, Washington 98284  
(360) 855-3500 • [www.swsd101.org](http://www.swsd101.org)

### Equipment Check-out Agreement

For use with district-owned equipment on loan to students, when such equipment is necessary to accomplish tasks pertaining to the student's educational progress

STUDENT NAME:
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SCHOOL:	GRADE:	TEACHER:
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PARENT NAME(S):	PHONE NUMBER:
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EQUIPMENT DETAILS: DELL CHROMEBOOK AND CHARGER
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SWSD NUMBER:
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OTHER EQUIPMENT:
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SWSD NUMBER:
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#### APPLICABLE CONDITIONS FOR SIGNER

- Service by any repair agency other than an authorized dealer is prohibited. Such repair will void any warranty or maintenance contract which the District currently holds. Should repairs be necessary contact the District.
- Where repair is necessitated by obvious abuse, or loss occurs due to negligence, the District, at its option, may take appropriate action to recover costs.
- The undersigned student and his/her parent/guardian accept financial liability for the herein described equipment when said equipment is removed from District property. District insurance does not cover equipment removed from District property. In lieu of District coverage, the undersigned should insure this equipment using personal homeowner's or renter's policy or be prepared to indemnify its loss, damage, or theft.
- The undersigned acknowledges that the equipment must be used for the purpose for which it is intended and as instructed by school staff in order to insure safety for the student. The undersigned is aware that any improper use of this equipment could result in significant harm or injury to the user. This equipment is not play equipment and the parent/guardian needs to ensure that children understand that.
- The student and his/her parent/guardian signed below and took this equipment, each hereby personally agrees to and accepts all the foregoing requirements and agrees to return the equipment upon request for any reason.
- This agreement is subject to the hold harmless and indemnification agreement on the reverse side. It must also be signed.
- This item must be returned after our closure is complete.

#### ADDITIONAL CONDITIONS RELATED TO PERSONAL COMPUTERS, LAPTOPS, OR IOS DEVICES:

## Equipment Check-out Agreement

- Computers and electronic equipment are fragile objects that must be kept in a safe and secure environment at all times.
- Equipment is intended for academic use.
- The equipment is ONLY for the use of the identified Sedro-Woolley School District (SWSD) student. It is your responsibility to assure that no one else uses it.
- The equipment must not be used for any type of illegal activity. Additionally, while it is in your possession, no one is allowed to use it to access websites that are restricted to persons over the age of 18.
- Copyright laws are to be followed. No files (music, video, etc.) are to be downloaded in violation of copyright laws.
- It must be used in accordance with school computer use and Internet policies, including SWSD Policy and Procedure .
- Installation of additional programs or removal of existing programs is not allowed without prior instructor and District Technology Department's approval.
- Computer passwords are not to be changed or deleted.
- Any student-generated files left on the device are considered public property, and SWSD cannot assure their security. All such files will be deleted when the computer is returned to SWSD.
- The equipment is to be returned to SWSD in the same condition as when it was loaned out, complete with all accessories.
- In the event the equipment is damaged, I will pay for the repair costs to restore it to the condition it was in when I received it.
- If the equipment is damaged beyond repair or is stolen, I will pay for the replacement cost of the equipment.

### HOLD HARMLESS AGREEMENT

In exchange for borrowing the equipment identified on the front page of this form, the person checking out the equipment (the signer) acknowledges and agrees to accept the equipment in its as-is condition and acknowledges and agrees that the Sedro-Woolley School District makes no warranties or representations whatsoever regarding its condition or fitness for any purpose whatsoever. The signer borrowing this equipment makes whatever inspections he/she deems necessary and chooses to use it or not at his or her own discretion. Further, the signer/borrower/parent hereby agrees to indemnify, defend and hold harmless the Sedro-Woolley School District from any and all loss, cost, expense, or liability related in any way to the signer's/borrower's/parent's use or possession of this equipment. Such indemnification shall include reasonable attorney fees and costs, whether at trial or on appeal.

\_\_\_\_\_  
STUDENT SIGNATURE & DATE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
PARENT SIGNATURE & DATE

\_\_\_\_\_  
PRINT NAME

### FOR OFFICE USE ONLY

EQUIPMENT CHECK-OUT:

\_\_\_\_\_  
EMPLOYEE NAME AND DATE

EQUIPMENT CHECK-IN:

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EMPLOYEE NAME AND DATE