

Sedro-Woolley School District Technology Use Agreement

Sedro-Woolley School District is pleased to offer students access to technology such as computer hardware, computer software, electronic communications and Internet access. The smooth operation of these technologies relies upon the proper conduct of the users who must understand and follow strict rules. These rules are provided so that both students and parents have a clear understanding of student responsibilities regarding technology use in the school setting. This agreement is legally binding and indicates that the signers have read and agree to abide by the terms and conditions herein. The building administrator will determine penalties for violations.

Terms and Conditions

1. **Safety** – Access to District information resources is designed in ways that point students to resources that have been reviewed and evaluated prior to use. While students may be able to move beyond those resources to others which have not been evaluated by staff, they shall be provided with guidelines and lists of resources particularly suited to the learning objectives. Students may pursue independent electronic research only if they have been granted parent permission as indicated by parent authorization below. The use of e-mail or other electronic communication which contains student identifying information is restricted to the promotion of resource sharing, innovation and communication between educational institutions. All information, data and communication on District equipment is public and, as such, will be monitored and may be removed at the discretion of the District.
2. **District Policy and Legal Issues** - The use of District-owned and operated technology must be in support of education and research consistent with the educational objectives and mission of the Sedro-Woolley School District. Use of the District's network or computer resources must comply with the rules established within each site and/or classroom. Transmission or use of any material in violation of U.S. or state regulation is prohibited. This includes, but is not limited to copyrighted material, threatening or vulgar material or material protected by trade secret. Use for commercial activities or product advertisement is generally not acceptable. Use for political lobbying is prohibited. All software installed on District equipment must be licensed by the District. The use of illegal or unlicensed software on District equipment is not allowed and will result in removal of the software and may result in prosecution.
3. **Security** – All District technology resources are public resources used for a broad variety of educational, record keeping and business operations. Security and dependability of these resources is critical. Attempting to violate security, harming or destroying equipment, modifying or misusing other people's information, or attempting to gain unauthorized access to someone else's account will not be allowed. Individual site policies will determine consequences to violations and students will be held accountable for any loss or damage. Specific policies and procedures will be presented to students within each site. Site policies and procedures will be updated regularly to include changes in technology, current issues of concern and other changes as needed.
4. **Due Process** – Questions or concerns regarding the use of Technology should be directed to the site administrator. If concerns are not addressed satisfactorily, a written request for review may be submitted to the office of the Superintendent. A meeting will be scheduled with the Superintendent or designee as soon as possible.

Student Section:

I understand and will abide by the above Technology Use Agreement. I further understand that any violation of the regulations above is unethical and may result in school disciplinary action as specified in school disciplinary code, and/or appropriate legal action.

Student Name: (print) _____

Student Signature: _____ Date: _____

Parent or Guardian Section:

As the parent or guardian of this student, I have read and agree to this Technology Use Agreement and the District's policies/procedures on student access to networked information resources. I understand that this access is designed for educational purposes. I understand the District has taken precautions to reduce access to controversial material. However, I also recognize it is impossible for the District to restrict access to all controversial materials and I will not hold them responsible for materials acquired on the network.

I hereby give permission for my child to be issued an account to pursue independent research. Yes ____ No ____

Parent/Guardian Name: (print) _____

Parent/Guardian Signature: _____ Date: _____