



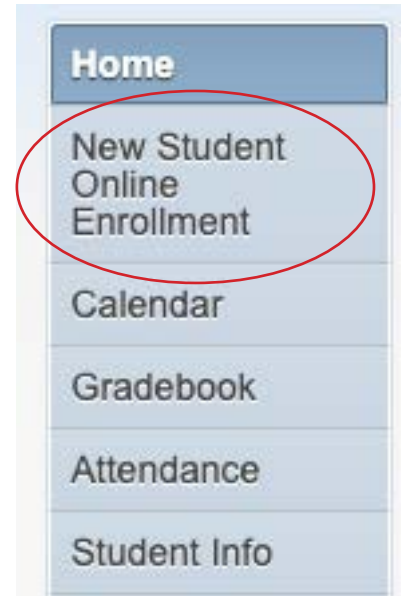
New Student Online Enrollment

Families are able to enroll new students through Skyward Family Access from the convenience of any computer at any time.

Current Families:

1. Login to the [Skyward Login Page](#).

2. Click on the **New Student Online Enrollment** link in the upper left hand corner of the page. Skip to **Step 4** below.



New Families to the District:

1. Create a Skyward Family Access account by using the [New Student Online Enrollment Skyward Account Request](#)

Submitting this request will initiate an automated email with a link, login ID and password to the New Student Online Enrollment portal. If parent/guardian does not have an email, you will have the option of adding your own login. A password is provided in the pop-up message when the account request is submitted.

2. Following the link in the email (if applicable) and enter the login and password on the [Skyward Login Page](#).

3. Click on the **New Student Online Enrollment** link in the upper left hand corner of the page.

4. Fill in the Student Information. Fields denoted with an * require input or application will not submit.

Choose the school where you wish to enroll your child.

- BIG LAKE ELEMENTARY SCHOOL
- CASCADE MIDDLE SCHOOL
- CENTRAL ELEMENTARY SCHOOL
- CLEAR LAKE ELEMENTARY SCHOOL
- Don't Know
- EVERGREEN ELEMENTARY SCHOOL
- GOOD BEGINNINGS CENTER
- LYMAN ELEMENTARY SCHOOL
- MARY PURCELL ELEMENTARY SCHOOL
- SAMISH ELEMENTARY SCHOOL
- SEDRO-WOOLLEY HIGH SCHOOL
- STATE STREET HIGH SCHOOL
- STATE STREET HS - JOB CORPS

8. Immunizations – Enter immunizations as listed on your child’s immunization records or standardized Certificate of Immunization (CIS) form, available through your physicians office, WA State Dept. of Health website, or your school’s secretary. Immunizations will be reviewed for compliance by school staff and checked against your uploaded immunizations.

Instructions for entering Immunization Information

***** IMPORTANT *****

The State of Washington **REQUIRES** a completed **CERTIFICATE OF IMMUNIZATION (CIS)** that is medically verified or Certificate of Exemption on file prior to your child beginning school per WAC-246-105-030.

Here are some examples of medically verified immunization records with links for your convenience:

- 1. A completed Certificate of Immunization Status (CIS) signed by a health care provider. Find the CIS form by visiting <https://www.doh.wa.gov/SGCI> and clicking on "Certificate of Immunization Status."
- 2. A CIS filled out by you or another parent/guardian with medical records attached.
 - 1. A CIS printed by a health care provider or school from the Washington State Immunization Information System.
- 3. A CIS printed from MyIR which is a free Department of Health online tool that allows families to view and print their official immunization records themselves. Go to <https://wa.myir.net/register> to begin the sign-up process.

If you are requesting an exemption from one or more of the immunization requirements, you must provide the school a completed Certificate of Exemption.

ASTERISK (*) denotes a required immunization

Immunization	Date 1	Date 2	Date 3	Date 4	Date 5	Date 6	Date 7
Diphtheria, Tetanus							
Diphtheria, Tetanus acellular Pertussis							
Hepatitis B							
Inactivated Polio Vaccine							
Measles, Mumps, Rubella							
Tetanus-Diphtheria							
Tetanus, Diphtheria and Pertussis							
Vaccines							

9. Additional documents are requested to be uploaded from your computer. Click on “Choose File” to select saved documents (scanned or picture files) to upload from your computer. If you do not have the documents electronically, please contact your child’s school about turning in printed copies instead.

Instructions for completing the Requested Documents

Use the Browse buttons to locate a file to upload that corresponds to the description on the same line.

Birth Certificate : No file chosen

Cert of Immunization: No file chosen

Proof of Residency : No file chosen

10. Once all forms are completed, select “Submit Application to District” which generates the following pop-up windows.

Submit Application to the District

*** All steps must be Completed before an Application can be Submitted ***

If you have questions about any of the required documents for enrollment, please feel free to call to speak with the office staff at your child’s school.

- Big Lake (360) 855-3525
- Clear Lake (360) 855-3530
- Central (360) 855-3560
- Evergreen (360) 855- 3545
- Lyman (360) 855-3535
- Mary Purcell (360) 855-3555
- Samish (360) 855-3540
- Cascade Middle School (360) 855-3520
- Sedro-Woolley High (360) 855-3510
- State Street High School (360) 855-3550
- Connections Academy (360) 855-3553
- Good Beginnings (360) 855-3868